

It is extremely important that we are able to contact you easily by post, phone and email.

PLEASE RETURN THIS FORM AS SOON AS POSSIBLE TO YOUR BRANCH OFFICER OR SEND IT FREEPOST TO:

Amicus GPM Sector
FREEPOST
137 Canal Street
Nottingham
NG1 1BR



www.amicustheunion.org

Amicus



THE ROLE OF A UNION REP

What does it involve?

The role of an Amicus Union Representative is an interesting and challenging one. You will learn more about how your company works at every level. Amicus will provide you with the confidence, skills and knowledge to enable you to:

- Encourage new members to join Amicus
- Answer members' queries
- Negotiate and consult with management at all levels
- Represent members in disciplinary situations
- Represent members in grievance situations
- Distribute Amicus Literature
- Give you and your colleagues a voice in the union and company decision-making processes
- Attend meetings to discuss workplace issues relevant to you and your colleagues
- Become involved in other areas such as health and safety and life long learning

Amicus Union Representatives

Local Representatives may be responsible for either a section of the workforce or a specific department or site, depending on where they work. Union Representatives deal with major issues that effect different areas of the business, and Amicus Officials provide back up to union representatives. Representatives will meet up on a regular basis to discuss the union's policy on issues such as pensions, jobs, pay, parental leave, equal pay and life long learning.

Have I got the time?

In recognised companies Amicus representatives receive paid time off to perform union activities and for training.

Will this affect my career prospects?

The simple and only answer is no. It is unlawful for an employer to discriminate against a trade union representative. It is far more commonplace for Amicus representatives to be promoted as a result of their involvement, due to their high profile. Many union reps have used the experience gained in this role to further their careers.



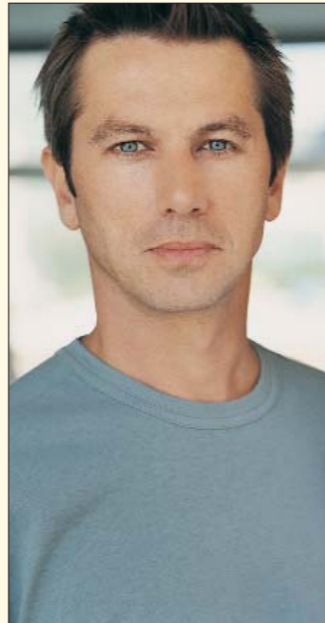
How would I get started as a Union Rep?

Amicus GPM Sector provides comprehensive training programmes for Union representatives at its residential hotel at Quorn Grange which provides the best training in a pleasant and relaxing environment.

Courses are fully residential and accommodation and meals are paid by Amicus. We recognise that you may have family commitments and a crèche facility is available at the hotel, or alternatively, a child allowance is payable. You are given paid time off to attend these courses and all expenses are met by Amicus.

If your personal circumstances prevent you from attending a residential course, Amicus can arrange for you attend a day release course locally. These 10 day long courses (e.g. 10 Mondays) run three times a year.

Courses can also be provided online.



What Amicus workplace representatives say about being a Union Rep:

“Many of the problems we solve are the result of misunderstandings, simple mistakes or personality clashes. One of the most satisfying things about being a union representative is the feeling of success you get when you have just solved someone’s problem.”

“Many staff at my company think that if they work hard they will never need the union’s help. The cases we handle prove them wrong.”



“I find the role of being a union representative interesting and rewarding and it’s a role respected by my employers. Good companies really do prefer people who show an interest in what is happening in their business.”



Amicus GPM Sector Representatives Form

New rep?

Existing rep?

Membership number (if known): _____ Title: _____

First name: _____

Surname: _____

Employer name: _____

Job / Profession: _____

Department (if applicable): _____

Preferred mailing address: _____

Workplace address: _____

Workplace phone number: _____ Workplace fax: _____

Workplace email address: _____

Home address: _____

Home phone number: _____ Mobile phone number: _____

Home email address: _____

If you have ever been on any Union Reps. training before, Please detail: _____

Would you want to be a...
Senior Workplace Rep (FoC/MoC): Learning Rep: Health & safety Rep:
Workplace Rep: Other (please specify): _____

Ethnic origin: Asian: Afro-Caribbean: African:
European: Other: _____

Gender: Male: Female:

Would you like information about / be invited to the following regional equality forums :

Disability: Black and ethnic minority:

Lesbian gay bisexual & trans: Youth:

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