

Unite Continuous Monthly Assessment Form	
---	--

name:	job title:
business unit & area:	DD/MM/YY
review period date:	line manager:

Agenda

e.g. Feedback on progress against PDR objectives/job requirements (positive and constructive). Development completed or required.
--

<u>PDR Task set</u>	<u>% of task completed & notes</u>
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

Additional Notes & comments on general PDR progress
--

--

NB – this form is retained by the employee. (A copy can be provided to the manager).
--