



# Building Workplace Organisation

## Key points

Aimed at:  
Workplace Reps who've completed the Workplace Reps Introductory Certificate course.

Duration:  
National venues - 4 days  
Regional/Country venues – check the course dates list or contact your regional education office.

## Key aims

To provide workplace reps with the confidence to:

- Motivate individuals to create a recruitment and organising culture in their workplace.
- Educate members to develop the concept of the collective.
- Use mapping techniques for recruitment and organising.
- Build strong negotiating teams.
- Develop leadership skills for workplace organisation.

This course offers reps the opportunity to gain an understanding of the Unite organising structures. It also provides an in depth knowledge of the organising tools available to become an effective workplace organiser.

## Who should attend?

Workplace reps who have completed the Workplace Reps Introductory Certificate course.

## Learning outcomes

On completion of the course workplace reps should be able to:

- Motivate individuals to create a recruitment and organising culture in their workplace.
- Educate members to develop the concept of the collective.
- Use mapping techniques for recruitment and organising.
- Build strong negotiating teams.
- Develop leadership skills for workplace organisation.

## Pre-course activities

Think about opportunities in your workplace for recruiting and retaining members.

## Duration

National venues - 4 days

Regional/Country venues – check the course dates list or contact your regional education office as the duration in each region/country may vary.

## Venues

All regional/country and national training centres.

## Accreditation and certification

This course is accredited through the Passport to Progress framework.

On successful completion of this course you will be issued with a certificate of unit credit by the Open College Network (OCN).

## Progression route

Following this course there is a choice of training programmes available as shown in the Workplace Reps Course Progression route at the start of this section.