

APPLICATION FORM FOR UNITE-AMICUS/TUC CERTIFICATE FOR WORKPLACE REPS

Name _____

Membership number _____

Region _____

Sector _____

Employer _____

Home Address _____

Postcode _____

Preferred contact number _____

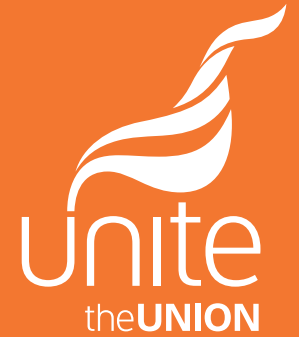
Preferred contact e-mail _____

Please indicate any special requirements needed to support you on this course.

unionlearn
www.unitetheunion.com



Unite-Amicus/TUC
certificate for
Workplace
Representatives



unionlearn
www.unitetheunion.com



Unite-Amicus/ TUC certificate for Workplace Representatives

This is a new & exciting accredited training course for Unite-Amicus Workplace Representatives, developed in collaboration with the TUC. It not only provides a common grounding for newer reps from all sectors of the union, but provides the up to date information & skills needed in all workplaces by our Activists.

The friendly learning environment encourages active participation of all course members. A lot of the work is done in small groups - the experiences of the whole group are used to tackle real workplace and sector issues. This builds confidence and develops skills in trade union activities, strategies and organisation.

To achieve the Certificate, representatives need to successfully complete both:

- **2 day Unite-Amicus Induction Course (3 credits at level 1/2)**

This part of the course includes: introduction to Unite-Amicus; the role of the representative; handling member's problems; Unite-Amicus policies and perspectives; organising your workplace; introduction to skills

And the...

- **10 day Unite-Amicus Union Representatives Stage 1 Course (21 credits at level 1/2)**

This section includes: job of the union rep; building union organisation; working with members and other reps; making and using agreements; representing members; grievance and disciplinaries; your rights as a Rep; negotiating at work; promoting equality, fairness, unity and workplace democracy; Unite-Amicus policies and strategy as well as developing your skills.

TIME OFF TO LEARN

Unite-Amicus representatives who wish to attend this course in working time should first ask their employer for time off with pay. The Trade Union and Labour Relations (Consolidation) Act 1992 gives accredited trade union representatives a legal right to reasonable time off with pay to attend courses approved by the TUC or their union. If the representative has difficulty in securing release they should seek assistance from their senior representative or their union officer through the Regional Office

ACCREDITATION

The Unite-Amicus TUC Certificate for Workplace Representatives is accredited through the National Open College Network (NOCN). It is a Nationally recognised Level 2 Certificate within the Qualifications and Credit Framework.

To apply, return the form overleaf to me:

Ian Scott, Learning Development Coordinator
Unite-Amicus
Suite 6a
30 Dean Street
Bangor
LL57 1UR

Tel: 01248 362 098

Mobile: 07768 931 306

e-mail: ian.scott@unitetheunion.com

