

TO: ALL BRANCHES

Our Ref: DS/JG/SAG

27th August, 2003

Dear Colleague,

ELECTION OF AMICUS NATIONAL EXECUTIVE COUNCIL 2004-6

Following the recent adoption of the Amicus Rule Book the Amicus Joint Executive Council [JEC] has called an election for the new Amicus National Executive Council [NEC] to take office from 1 January 2004. The election will be conducted in accordance with the new Rule Book.

The NEC will have 48 members elected from three different constituencies:

- 12 members, one from each of the 12 new Regions of Amicus. Your Branch is entitled to make one nomination. To contest candidates need at least five branch nominations.
- 4 women members. Your branch is entitled to make up to four nominations. To contest women members need support from at least five branches which come from more than one region and from at least five workplace representatives drawn from three different workplaces.
- 32 members from 15 industrial sector constituencies. To contest industrial sector members need at least five nominations from workplace representatives drawn from three different workplaces.

Arrangements for the Election

The JEC have appointed Electoral Reform Ballot Services Ltd, 33 Clarendon Road, London, N8 ONW as the Independent Scrutineer required by law [see Rule 28, Clause (2)].

The JEC have appointed me as Returning Officer [see Rule 28, Clause (5)]. The JEC have appointed Professor William Brown, Senior ACAS Arbitrator, as Election Commissioner to adjudicate on complaints made under rule 28 clause (17). Any complaints for the Election Commissioner should be sent to me at 35 King Street, London WC2 8JG.

The JEC have decided that these elections will be conducted by the first past the post voting method [see Rule 28, Clause (14)].

Nomination Procedure for Branches

One nomination form for the Regional seat is attached. One nomination form for the women's seats is attached [please use this for up to four nominations].

Nominations must be made at a branch meeting held between 1 September and 13 October 2003 inclusive. There shall be only one nomination meeting for each branch. The JEC has ruled that members of the Union as at 15 July 2003 who have subsequently changed branch may only take part in the nomination meeting of the branch of which they were a member as at that date.

Nomination forms must be returned to the Returning Officer via the Independent Scrutineer using the envelope provided. The closing date for receipt is noon on Monday 20th October 2003.

The form should be completed as fully as possible. It should be signed by the Secretary and Chair [if the Chair is not present a replacement should be elected at the start of the meeting]. The quorum for branch meetings is five members [rule 19 clause (6)].

Eligibility of Candidates

All candidates must conform to Rules 6 and 25 and all candidates must be under the age of 65 on 31.12.2006.

Election Timetable

1 September until 13 th October	Nominations
Monday 20 th October	Last date for receipt of nominations
Monday 27 th October	Last date for candidates to accept nomination and last date for receipt of their election address
Week commencing Monday 17 th November	Ballot papers to be received by members
Friday 5 th December at 12 noon	Last date for return of ballot papers to the Independent Scrutineer
Thursday 11 th December	JEC to meet to receive results
	Successful candidates will serve from 1 st January 2004 to 31 st December 2006

Yours fraternally,
Derek Simpson
Returning Officer